

**BOARD OF FIRE DIRECTORS, SIERRA FIRE  
PROTECTION DISTRICT**

TUESDAY

4:30 P.M.

MAY 20, 2008

PRESENT:

**Bob Larkin, Chairman**  
**Bonnie Weber, Director**  
**Jim Galloway, Director**  
**Kitty Jung, Director**

**Amy Harvey, County Clerk**  
**Katy Singlaub, County Manager**  
**Melanie Foster, Legal Counsel**  
**Michael Greene, Fire Chief**

ABSENT:

**David Humke, Director**

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

**08-26SF      AGENDA ITEM 2**

**Agenda Subject:**    “Approval of Agenda for May 20, 2008 Board of Directors Meeting.”

Michael Greene, Fire Chief, advised that Agenda Item 4, Acceptance of an \$82,000 grant award from Round 8 of the Southern Nevada Public Lands Management Act (SNPLMA) grants, was being pulled.

There was no public comment for this item.

On motion by Director Galloway, seconded by Director Weber, which motion duly carried with Director Humke absent, Chairman Larkin ordered that the Agenda be approved with the deletion of Agenda Item 4.

**08-27SF      AGENDA ITEM 3**

**Agenda Subject:**    “Report of the Fire Chief concerning daily operations and changes including ownership of the Verdi Fire Station, community evacuation training, volunteer program update and fuels management. (Page 1)”

There was no public comment for this item.

On motion by Director Weber, seconded by Director Jung, which motion duly carried with Director Humke absent, Chairman Larkin ordered that Agenda Item 3 be accepted.

**08-28SF      AGENDA ITEM 5**

**Agenda Subject: “Discussion and possible approval of resolution and authorization of the chair to sign the quitclaim deed for accepting a parcel of land from Southwest Pointe Associates, LLC for a possible future Fire Station in the Arrowcreek area. (Page(s) 4-5)”**

Chairman Larkin congratulated Michael Greene, Fire Chief, on getting Robert Sader, Esq, to sign the letter that was attached to the staff report.

There was no public comment for this item.

On motion by Director Jung, seconded by Director Weber, which duly carried with Director Humke absent, Chairman Larkin ordered that Agenda Item 5 be approved, authorized, and executed. The Resolution for same is attached hereto and made a part of the minutes thereof.

**08-29SF      AGENDA ITEM 6**

**Agenda Subject: “Discussion and possible action to approve the reclassification of an existing Account Clerk II position to an Administrative Secretary position effective April 1, 2008 and direct Washoe County Human Resources to take the necessary actions to effectuate the reclassification and to authorize the District to overfill the position for thirty days to provide necessary transition time for a new employee. (Page(s) 6-7)”**

In response to Director Galloway, Michael Greene, Fire Chief, said this reclassification was reviewed by the Washoe County Job Evaluation Committee. He indicated overfilling the position would provide the necessary training for the new employee.

There was no public comment for this item.

On motion by Director Weber, seconded by Director Jung, which duly carried with Director Humke absent, Chairman Larkin ordered that Agenda Item 6 be approved, directed, and authorized.

**08-30SF      AGENDA ITEM 7**

**Agenda Subject: “Directors’/Manager’s Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items No on the Agenda. (No discussion among Directors will take place on this item.)”**

There were no announcements, requests, topics, or statements.

**08-31SF      AGENDA ITEM 8**

**Agenda Subject: Public Comment and discussion thereon. The Sierra Fire Protection District Board of Directors welcomes courteous and respectful public comment and input. Due to the amount of business the District Board conducts, public comment is limited to 2 minutes per person.**

There was no response to the call for public comment.

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**5:00 p.m.** On motion by Director Jung, seconded by Director Weber, which motion duly carried with Director Humke absent, Chairman Larkin ordered that the meeting be adjourned.

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**ROBERT M. LARKIN**, Chairman  
Sierra Fire Protection District

**ATTEST:**

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**AMY HARVEY**, Washoe County Clerk  
and Ex Officio Clerk, Sierra  
Fire Protection District

*Minutes Prepared by:  
Jan Frazzetta, Deputy Clerk*